



BLUE MOUNTAIN ACTION COUNCIL

BMAC: A nonprofit community action partnership serving Walla Walla, Columbia and Garfield counties

April 1, 2016

Sarah Killgore, Finance Director
City of College Place
625 S. College Ave.
College Place, WA 99324

Re: Renewal of Utilities Discount Program contract

Dear Sarah:

Please find enclosed our Utilities Discount Program billing to the City of College Place for the contract year 2015-16. We are happy to help qualifying College Place residents—low-income seniors and disabled people—to apply for the program.

For the coming 2016-17 year, we are proposing to increase our fee to **\$15** per application, as reflected in the attached addendum. The main contract, which has no ending date, allows Blue Mountain Action Council to change the rate via addendum and subject to the city's approval, and allows either party to terminate the agreement with 30 days' notice. This practice has been in place since the 2006-07 agreement. The last fee change was made in 2011, when it rose to \$10 per application.

If you are in agreement with this contract addendum, please sign both copies and return one for our records. Bob Castoldi, BMAC's Energy Program Director, will continue working with your utility department staff.

I understand that an article about this is published in the city's newsletter. People desiring to establish utility services discount eligibility should call Bob Castoldi at 529-4980, Ext. 129. Because his office hours are limited, interested people should call rather than come to BMAC's office.

BMAC has for many years contracted with the city to help low-income seniors and disabled people apply for the city's Utilities Discount Program, and we look forward to working with you in executing this renewed contract.

As always, if you have any questions, please feel free to contact me at 509-529-4980, Ext. 107, or kathyc@bmacww.org.

Sincerely,

Kathy Covey
Chief Executive Officer

KC:nb

Enclosures: Rate addendum (two copies to be signed)

LOW-INCOME SENIOR CITIZENS AND PEOPLE WITH DISABILITIES UTILITY SERVICES DISCOUNT

ANNUAL RATE ADDENDUM

to the contract agreement between
BLUE MOUNTAIN ACTION COUNCIL
and
CITY OF COLLEGE PLACE

This is an ADDENDUM to the contract agreement dated April 1, 2016, between Blue Mountain Action Council, hereinafter referred to as "BMAC," and the City of College Place for determining the city's residents' eligibility for the city-sponsored low-income senior citizens and people with disabilities utility services discount.

Annual cost rate per completed application

In the aforementioned contract, BMAC and the City of College Place agreed that the per-completed-application fee charged by BMAC and paid by the city will be set before April 1 of each year. It was agreed that an annual rate agreement will be issued as a contract agreement addendum by BMAC and signed by both parties, thus setting the per-completed-application rate.

Rate for April 1, 2016, through March 31, 2017

The City of College Place agrees to pay BMAC \$15.00 per completed application.

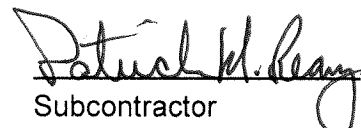
In all other respects, the terms of the original contract agreement shall remain in full effect. However, if there is a conflict between this addendum and the original contract agreement the terms of this addendum will prevail.

By signing this addendum, both parties agree to the above-stated rate for the stated period.

In witness whereof, the undersigned have affixed their signatures in execution thereof.



Kathy Covey, CEO
Blue Mountain Action Council
1-4-1-16
Date



Subcontractor
City of College Place
4/4/16
Date